

**NORTHWEST COLLEGE**  
**APPLICATION FOR SUMMER 2009 EMPLOYMENT**  
**May 18 - August 21, 2009**

Summer student employment is available from May 18, 2009 through August 21, 2009. Employment opportunities range from 10 to 40 hours per week dependent upon the position. Certain positions *terminate before the end of the 15 week summer period*, and students employed in those positions are given notice of length of employment by the supervisor when hired in the position. Students are paid on a monthly basis, on the last working day of each month. Please visit with the appropriate supervisor to determine the hourly rate of pay for the position.

Summer student employment positions are filled based upon the following priorities:

- ✓ **Highest priority for hiring:** Students who **are enrolled in at least 2 credit hours** during the summer semester.
- ✓ **Second priority for hiring:** Students who **are pre-registered** to attend at least half-time (6 credit hours) during the upcoming fall semester.
- ✓ **Third priority for hiring:** Incoming freshmen students who have been **accepted for admission and are pre-registered** at least half-time (6 credit hours) during the upcoming fall semester

*Complete (make copies if necessary) and return this application to **each department** in which you wish to work.*

**Please print legibly.**

Name \_\_\_\_\_

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Student ID number \_\_\_\_\_ Phone number \_\_\_\_\_

Cell Phone number \_\_\_\_\_ Email Address \_\_\_\_\_

Number of credits **enrolled in for the summer semester** \_\_\_\_\_

Number of credits **enrolled in for the fall semester** \_\_\_\_\_

Are you a new student **admitted** and registered to attend in the fall? \_\_\_\_\_yes

**Areas where summer employment is available:**

**Return Application To:**

❖ Admissions	Brad Hammond	Orendorff Bldg, 102C	754.6400
❖ Ag Pavilion/Care of Livestock	Quin LaFollette	Stock Ag Pavilion	754.6463
❖ Agronomy	Micah Humphreys	Fagerberg Bldg, 60E	754.6465
❖ Business Office/Clerical	JoAnn Heimer	Orendorff Bldg, 106H	754.6106
❖ Enrollment Services/Clerical	Brad Hammond	Orendorff Bldg, 102C	754.6400
❖ Equestrian Center/Care of horses	Marvin Sherwood	Equine Center	754.6072
❖ Financial Aid Office/Clerical	Marianne Harrison <b>or</b> Deb Karst	Orendorff Bldg, 104	754.6158/754-6270
❖ Instructional Technology	Scott Horton	Moyer Bldg, 110	754.6063
❖ Mail Room	Holly Berryman	Orendorff Bldg, 111	754.6117
❖ Recreation/Co-op	Keith McCallister	Cabre Gym, 112	754.6115
❖ Student Success Programs	Deb Jacobs	Colter Hall, 65 ( <i>basement</i> )	754.6135
❖ Physical Plant	John Bell <b>or</b> Pam Sperry	Physical Plant Building	754.6202/754.6045

\*\* please number in order of preference, i.e. #1 most preferred, #2 second preference, etc.

\_\_\_ Custodial    \_\_\_ Floor Crew    \_\_\_ Flower Crew    \_\_\_ Grounds    \_\_\_ Maintenance    \_\_\_ Paint Crew

**(OVER)**

**WORK HISTORY:** List work experience below:

<u>Employer</u>	<u>Phone Number</u>	<u>Position Held</u>	<u>Type of Work Performed</u>	<u>Dates of Employment</u>

**REFERENCES:** (Cannot be related to you)

<u>Name</u>	<u>Address</u>	<u>Phone Number</u>

I certify that the above information is true and correct. I understand that in order to be eligible for employment I **must** enroll in a **minimum of two credit hours during the summer 2009 semester OR be registered in a minimum of six credits for the fall 2009 semester.**

I further agree that misinformation/falsification could result in immediate termination of employment.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_